



**OSHAWA PUBLIC LIBRARIES  
REGULAR MEETING OF THE BOARD**

**Thursday, March 18, 2010 at 6:30 p.m.  
McLaughlin Branch Board Room**

**MINUTES**

**Present:** Garth Johns, Stan Karwowski, Janet Nisbet, Eileen Minett, Esrick Quintyn, John Sproule, Elizabeth Vipond

**Regrets:** Councillor Joe Kolodzie, Councillor Brian Nicholson, Rose Rockbrune

**Staff:** Ian Heckford, CEO  
Bob Merry; Director, Corporate Services  
Karen Haley, Executive Assistant

John Sproule chaired the meeting and Karen Haley acted as Recording Secretary.

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**1. Presentation of McLaughlin South Wing Area Renovation Plan**

Reg Freethy, J. R. Freethy Architects and Tamara Dvorsky, Stantec Architecture provided board members with an overview of the architectural design and interior plans for the McLaughlin Branch – South Area Renovation Project.

The Chair thanked Mr. Freethy and Ms. Dvorsky for their presentations.

**2. Correspondence – no correspondence**

**3. Approval of Agenda**

Garth Johns proposed an amendment to move the renovation discussion to the top of the agenda.

*Motion: That the agenda for the March 18, 2010 meeting be approved as amended.  
05-10*

**CARRIED** *Moved by Eileen Minett, seconded by Esrick Quintyn*

**4. Approval of Previous Minutes**

*Motion: That the Oshawa Public Library Board approves the minutes of the January 21,  
06-10 2010 meeting.*

**CARRIED** *Moved by Garth Johns, seconded by Stan Karwowski*

## 5. Financial Report

Bob Merry reported on the 2010 budget. He explained the reasons for the difference between the budget request and the budget approved by City Council which resulted in a \$193,000 decrease from the Library's proposed budget. The decrease relates to a reduction in the proposed salaries and the use of development charges reserve for Operating Expenditures.

### McLaughlin Renovation

Bob Merry reviewed the costing for the project. The project will be going out to tender in the next few weeks.

*Motion: 07-10 That the Oshawa Public Library Board approve the McLaughlin Branch Main Floor South Area Renovation project and that the total cost of the renovation not exceed \$2,100,000.; and further, that the financing for this project be from reserves and/or the operating budget, as appropriate."*

**CARRIED** *Moved by Garth Johns, seconded by Eileen Minett*

Stan Karwowski proposed an amendment to the above motion as follows:

*Motion: 08-10 That the Oshawa Public Library Board approve the McLaughlin Branch Main Floor South Area Renovation project and that the total cost of the renovation not exceed \$2,100,000.; and further, that the financing for this project be from reserves.*

**DEFEATED** *Moved by Stan Karwowski, seconded by Janet Nisbet*

Eileen Minett enquired if the renovation area was going to be renamed. Bob Merry stated it was a good idea to consider an official name for the area.

## 6. Business Arising From the Minutes

### Public Libraries Act

John Sproule referred to the changes in the Public Libraries Act and asked if an audited statement will be completed. Bob Merry stated that the Library will continue to complete an audited statement.

Ian Heckford stated that the Library Board is still required to have 10 meetings a year; however, the scheduling of the meetings is at the discretion of the Board.

### Human Rights Commission

Eileen Minett enquired if the Library has received notification from the Human Rights Commission regarding the pending issue. Ian Heckford stated that he has contacted the Library's legal counsel and there is nothing to report at this time.

7. a. **Report of the Chair**

John Sproule asked the CEO to provide an update on the Ad Hoc Committee's report on Councillor appointments in his report.

Under New Business, Esrick Quintyn and Janet Nisbet will report on the OLA Super Conference.

A reminder to Board members to rsvp to Rick Ficek's Retirement Party on March 30<sup>th</sup>.

b. **Report of the CEO**

The CEO's monthly report was received for information.

Ian Heckford reported on new business:

- 1) Ride to Read – a joint partnership between the Durham Transit and Durham Libraries to give children a free ride to the Library.
- 2) Pass The Book event will be launched at Ajax Public Library on May 26. The final event is a 1940's Ball on September 24 at the Oshawa Jubilee Pavilion.
- 3) Battle of the Bands event will be held in the McLaughlin Auditorium on March 27.
- 4) The Library's Integrated Library Services (ILS) contract is being reviewed by the City's lawyers.
- 5) The City Council motion on Shared Services with the Library will require a review process. Library staff are providing additional information to the City.
- 6) Ad Hoc Committee – Appointment of Councillors to Committees  
Ian Heckford reported that several meetings have been held by the committee to discuss City Council's decision to cease Councillor representation on boards and agencies. At the last meeting the committee decided to present a motion to City Council to reconsider their decision. The committee has asked all groups that support this decision to collect statistical information and photos of events showing support by Councillors on various boards.  
Garth Johns stated that the Oshawa Senior Citizens Centre has volunteered to take the lead and will speak on behalf of other boards.

*Motion: That the Oshawa Public Library Board support the Adhoc Committee and their presentation and bring discussion on the floor at City Council."*

*09-10*

**CARRIED**

*Moved by Garth Johns, seconded by Elizabeth Vipond*

c. **Friends of the Library Report**

Garth Johns reported on the Friends' Executive Board Meeting held on March 15, 2010. The Friends are still searching for a Vice Chair to fill the vacancy on the Executive. The Treasurer Joe DeBruijn reported that the financial accounts show a healthy balance. Rick Ficek will continue to assist the Cinefest group after his retirement from the Library.

d. **Health and Safety Report** – no report

8. **Committee Reports**

a. Strategic Planning Committee

The CEO reported that the Library's Strategic Plan will end in 2011 and the document will need to be reviewed by the Committee.

b. Public Relations Committee – no report

c. Bylaw and Policy Review Committee

A meeting will be arranged in April to review policies.

9. **New Business**

OLA Super Conference

Esrick Quintyn reported on the conference he attended in February. He stated that the OLBA is looking for volunteers for the Toronto area. The group meets 4 or 5 times per year to discuss issues facing libraries. Board members can contact Esrick if they are interested in volunteering for a position.

Janet Nisbet reported on an informative session she attended hosted by the Windsor Public Library on workshops for people who are laid-off from their jobs.

10. Adjournment – Moved by Stan Karwowski at 9:15 p.m.