



OSHAWA PUBLIC LIBRARIES REGULAR MEETING OF THE BOARD

Thursday, April 15, 2010 at 6:30 p.m.
McLaughlin Branch Board Room

MINUTES

- Present:** Garth Johns, Janet Nisbet, Eileen Minett, Esrick Quintyn, Rose Rockbrune, John Sproule, Elizabeth Vipond.
- Regrets:** Stan Karwowski, Councillor Joe Kolodzie, Councillor Brian Nicholson.
- Staff:** Ian Heckford, CEO
Wayne Johnson, Manager, Finance and HR
Karen Haley, Executive Assistant

John Sproule chaired the meeting and Karen Haley acted as Recording Secretary.

1. **Presentation from WrestleMania Challenge Winners**

Gabriel Murrell and Liam Jose, winners of the WrestleMania regional reading challenge in January, representing Oshawa Public Libraries, were present at the meeting to show photos of their recent trip to Phoenix, Arizona. After winning locally, they competed in the finals on March 27 to get a trophy and ringside seats for the event.

2. **Report on Pass The Book 2010 – Ellen Stroud, Manager, Branch Services**

Ellen Stroud reported on the community read programme with Durham libraries. This year the Library will be partnering with five libraries in Durham. One title has been selected and the media launch will be held on May 26 at the Ajax Public Library. The title of the book will be announced at the launch. A 40's Gala event has been planned for September 24 at the Jubilee Pavilion.

3. **Correspondence**

- 1) A thank you card was received from Rick Ficek expressing his thanks to the Library Board for the retirement gift.
- 2) A letter to the Chair was received from Grant Karcich concerning the Library's computer bandwidth.
The CEO commented that the City of Oshawa is working to resolve the issues with the bandwidth.

4. **Approval of Agenda**

*Motion: That the agenda for the April 15, 2010 meeting be approved.
10-10*

CARRIED *Moved by Garth Johns, seconded by Elizabeth Vipond*

5. Approval of Previous Minutes

Motion: That the Oshawa Public Library Board approves the minutes of the March 18, 11-10 2010 meeting.

CARRIED *Moved by Garth Johns, seconded by Elizabeth Vipond*

6. Business Arising from the Minutes

1) Ad Hoc Committee

Garth Johns advised that the Oshawa Senior Citizens Centre will proceed with their own delegation to City Council concerning the cessation of Councillors on boards and agencies. Others groups can send a letter of support to City Council.

2) SOLS Trustee Meeting

The Chair advised that the next SOLS Trustee Meeting is on May 1 at Ajax Public Library. Board members can contact Karen Haley if they are interested in attending.

3) Ride to Read

Eileen Minett inquired if there was any further information on the partnership between the Durham Libraries and Durham Regional Transit. Ian Heckford stated he has nothing to report at this time.

4) McLaughlin Renovation Project

The Chair commented on the communication to the Board concerning the renovation project. After a discussion period, the CEO advised that information will be provided to board members at an earlier stage. Board members will schedule a review of the Strategic Plan annually.

7. a. Report of the Chair

John Sproule reported that he attended a few Library programmes during March and April and was pleased with the presentations.

b. Report of the CEO

The CEO's monthly report was received for information.

Rose Rockbrune enquired about the Library's ebook collection and how many have been purchased. Ian Heckford stated that 100 books are currently in the collection. The collection will be expanded in the future based on the success of the service.

A discussion was held on the monthly statistics and the decreases at McLaughlin Branch (Adult Circulation) and Legends Centre Branch (Teen Circulation). Ian Heckford will report on statistics at the May Board Meeting.

The CEO advised that the successful vendor for the ILS project is SirsiDynix. The City of Oshawa has signed the contract. The system should be running by the end of the year.

c. **Friends of the Library Report**

Esrick Quintyn stated he will be attending the next meeting of the Friends Executive on Monday, April 19th.

Ian Heckford advised that the Friends of the Library will be holding a Spring Book Sale from May 13 to 15 in the Auditorium.

d. **Health and Safety Report**

Wayne Johnson reported on preparations for Bill 168 – Violence in the Workplace which will take effect on June 15, 2010. Training sessions for staff are currently being planned for early June. The Joint Health and Safety Committee will be involved in this process.

Training in CPR and Defibrillators was conducted in early April for six staff members. A re-certification course was also given to 20 staff.

e. **Financial Report**

Wayne Johnson reported on the financial statements for March 2010.

8. **Committee Reports**

a. Strategic Planning Committee

John Sproule reported that the Committee will have to meet prior to September to discuss the Strategic Plan. A meeting will be arranged in the next few weeks.

b. Public Relations Committee

Janet Nisbet reported that she will be discussing the annual report with Ian.

c. Bylaw and Policy Review Committee

Esrick Quintyn reported on the details of the meeting held prior to the regular board meeting. The Committee discussed recent changes to the criminal check procedure issued by the RCMP. The Committee will meet again in May to review information from the City and other libraries regarding this matter.

d. CEO Evaluation

A meeting was arranged with members of the CEO Evaluation Committee for April 26th at 5:30 p.m.

9. **New Business**

No new business reported.

10. Adjournment – Moved by Garth Johns, seconded by Eileen Minett at 8:20 p.m.