



**OSHAWA PUBLIC LIBRARIES  
REGULAR MEETING OF THE BOARD**

**Thursday, January 21, 2010 at 6:30 p.m.  
McLaughlin Branch Board Room**

**MINUTES**

**Present:** Garth Johns, Stan Karwowski, Councillor Joe Kolodzie, Janet Nisbet, Esrick Quintyn, Rose Rockbrune, John Sproule

**Regrets:** Councillor Brian Nicholson, Eileen Minett, Elizabeth Vipond

**Staff:** Ian Heckford, CEO  
Bob Merry; Director, Corporate Services  
Wayne Johnson; Manager, Finance and HR  
Karen Haley, Executive Assistant

John Sproule chaired the meeting and Karen Haley acted as Recording Secretary.

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**1. Correspondence**

Public Libraries Act

Ian Heckford reported on correspondence from the Ministry of Culture communicating the following changes to the *Public Libraries Act of Ontario* effective April 1, 2010:

- The requirement for public libraries to submit full audited financial statements to the Ministry of Culture is removed.
- The PLA will now enable public library boards to hold regular meetings each year during months that are locally convenient, rather than during prescribed months.

**2. Approval of Agenda**

Item added under New Business:

- Leadership by Design Worksheet #5 - Stewardship

*Motion:* That the agenda for the January 21, 2010 meeting be approved as amended.  
01-10

**Carried** Moved by Janet Nisbet, seconded by Rose Rockbrune

**3. Approval of Previous Minutes**

*Motion:* That the Oshawa Public Library Board approves the minutes of the December 02-10 17, 2009 meeting.

**Carried** Moved by Garth Johns, seconded by Rose Rockbrune

#### 4. **Business Arising From the Minutes**

##### Knowledge Ontario – Request for Support

Ian Heckford reported that a letter in support of Knowledge Ontario will be sent to the Minister of Culture in February.

#### 5. a. **Report of the Chair**

John Sproule recommended that a Nominating Committee be formed at the next Board Meeting to approve the appointments for Officers and Committees.

#### b. **Report of the CEO**

The CEO's monthly report was received for information.

- 1) Ian Heckford announced that Rick Ficek; Manager, Information and Adult Services will be retiring on March 31, 2010.
- 2) The change to McLaughlin Branch hours began on February 1, 2010. The Library is still considering opening Mondays at the Northview and Jess Hann Branches in the next few years.

Stan Karwowski arrived at 6:45 p.m.

#### c. **Friends of the Library Report**

The Chair reported that the Friends' Annual General Meeting will be held on Monday, February 8<sup>th</sup> at 2:00 p.m.

Board Members were asked to sign the list for attendance at the Friends' Board Meetings.

#### d. **Health and Safety Report**

No Report.

#### e. **Financial Report**

Financial material was received for information.

#### 6. **Committee Reports**

- a. Strategic Planning Committee – no report
- b. Public Relations Committee – no report
- c. Bylaw and Policy Review Committee  
A meeting will be called for February to discuss review of policies.

7. **New Business**

1) February Board Meeting

A discussion was held on the date for the February Board Meeting. A decision was made to postpone the meeting due to conflicts with staff and board members' schedules.

The next scheduled Board Meeting will be held on March 18, 2010 at 6:30 p.m.

*Motion: That the February 18, 2010 Board Meeting be postponed due to 03-10 scheduling conflicts.*

**Carried** *Moved by Garth Johns, seconded by Rose Rockbrune*

Wayne Johnson left the meeting at 7:15 p.m.

2) Shared Services Report – City of Oshawa

Ian Heckford reported to board members on the City of Oshawa Report FA-10-03, dated January 4, 2010. A discussion was held on the recommendations in the report.

*Motion: That the Oshawa Public Library Board has reviewed Report FA-10-03, 04-10 Shared Services with the Oshawa Public Library, dated January 14, 2010 and concurs with the general idea of Shared Services between the Oshawa Public Libraries and City of Oshawa in accordance with their respective mandates; and*

*That in conjunction with the above, a detailed review of proposed integrated services be jointly undertaken and the business case resulting from this review will serve as the basis for determining the cost benefit to both the City and the Library and the feasibility of integrating Library and City services; and*

*That this review then be forwarded to the Oshawa Public Library Board for further consideration.*

**Carried** *Moved by Garth Johns, seconded by Stan Karwowski*

8. **Adjournment** – Moved by Councillor Kolodzie, seconded by Esrick Quintyn at 8:15 p.m.