



**OSHAWA PUBLIC LIBRARIES  
REGULAR MEETING OF THE BOARD**

**Thursday, June 18, 2009 at 6:30 p.m.  
McLaughlin Branch Board Room**

**MINUTES**

- Present:** Garth Johns, Stan Karwowski, Eileen Minett, Janet Nisbet, John Sproule, Elizabeth Vipond
- Regrets:** Councillor Joe Kolodzie, Councillor Brian Nicholson, Esrick Quintyn, Rose Rockbrune
- Staff:** Ian Heckford, CEO  
Bob Merry; Manager, Corporate Services  
Karen Haley, Executive Assistant

John Sproule chaired the meeting and Karen Haley acted as Recording Secretary.

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1. **Correspondence** – no correspondence

2. **Approval of Agenda**

Motion: *That the agenda for the June 18, 2009 meeting be approved.*  
15-09 Moved by Garth Johns, seconded by Eileen Minett  
**Carried**

3. **Approval of Previous Minutes**

Motion: *That the Oshawa Public Library Board approves the minutes of the May 21, 2009 Board Meeting.*  
16-09 Moved by Janet Nisbet, seconded by Garth Johns  
**Carried**

4. **Business Arising**

SOLS Trustee Council Meeting

Eileen Minett reported on an item from the SOLS Trustee Council meeting she attended on April 18<sup>th</sup> at the Kawartha Lakes Public Library concerning succession planning. Ian Heckford stated that a report will be brought to the Board in the fall concerning the Library's succession plan.

5. a. **Report of the Chair**

- 1) John Sproule reported that he will attend a second meeting on June 22 at the Conant Complex concerning City Council's decision to cease Councillor appointments to boards and committees. At the April 24th meeting the group tabled their decision until more information was obtained.

5. a. 2) The Chair reported on an email from Ian Ross, CEO at Whitby Public Library. A proposal presented by the Whitby Library Board was made to Durham Region libraries to have board members participate in library board meetings for the purpose of gaining experience on how other boards operate.  
After a discussion period the Board decided to table the item until September.
- 3) John Sproule asked Vice Chair, Eileen Minett, to chair the September board meeting in his absence.

**b. Report of the CEO**

Ian Heckford answered questions on his written report.

Stan Karwowski raised a question on the Library's process for selecting organizations that partner with the Library for programmes.

Board members were pleased with the graphs showing the People Counter statistics of visitors to the Jess Hann and Legends branches.

askOn

Ian Heckford advised that in September 2009 the Library will begin offering a virtual reference service that offers immediate, interactive, and knowledgeable research help on-line. The free service will be spread over the province with 16 libraries participating. Our Library will provide the service certain hours of the day.

Ministry of Health Promotion – Grant

Ian Heckford reported on a grant proposal partnership between the Library and City of Oshawa to obtain funding under the Ministry's After School Strategy to provide programming to children and youth including homework assistance, literacy and healthy living. The Strategy will be launched in September 2009 for a 40 week period.

Publicity

The Library was featured in a recent edition of Oshawa This Week. The article highlights the Library's link to Twitter on the website's Local History page. Librarian, Nicole Patterson posts local history facts on the Twitter site.

The Library was also featured in Durham Region's newsletter - The Citizen, with an article written by Sally Grande, Multicultural Librarian, highlighting the Library's multicultural collection.

Mr. Heckford commented that the September newsletter will be redesigned to showcase movie listings together by date and location. John Sproule suggested this change and the new format will make it easier for customers to find information. The June/July edition of the Library's newsletter features a pull-out guide to Children's programmes over the summer months.

Award – Autism Ontario Durham Chapter

The Library received an award for Volunteerism to the Autism community. The Library prepares information pathfinders, receives book donations from the Chapter; and coordinates workshops and programs for the community.

c. **Friends of the Library**

Janet Nisbet reported on the Friends meeting held on May 25. The Friends' Spring Book Sale generated \$4600. and the Silent Auction amount was \$34.00. The Friends will not have a meeting in June. The Friends are planning a dinner theatre again in January with the Durham Shoestring Performers and dinner at the Studio Restaurant. The group is also considering hosting a literary festival for 2010 and is looking for a venue for the event.

d. **Health and Safety**

Bob Merry reported that defibrillator and CPR training was held for 40 staff members. Defibrillators are now available at all branches. The Joint Health and Safety Committee met in June and welcomed new member, Margaret Wallace to the Committee.

e. **Financial Report**

Financial material was received for information.

6. **Committee Reports**

- a. Strategic Planning Committee – no report
- b. Public Relations Committee – no report
- c. Bylaw and Policy Committee – no report

7. **New Business**

Leadership by Design – Worksheet #5 – Stewardship

Items 10 and 11 were discussed by the Board. The remaining items on the Worksheet will be deferred to a future meeting.

8. **Adjournment** - Motion to adjourn by Janet Nisbet, seconded by Stan Karwowski at 8:10 p.m.