



Child Registration Form for Library Card (under grade 9)

Last Name:			
First Name:			
Address:		Apt/Unit:	
City:		Postal Code:	
School:		Grade:	
Birth Date	(day/month/year) :		
Home Telephone:	()	-	
Password			
(up to 10 characters) Required for access to the customer record on the Internet.			

Please read both sides of this form before signing

I understand and will comply with all Library policies and regulations and accept responsibility for all use made of the Library by the child named herein. I am a custodial parent/legal guardian of this child and hereby apply for membership entitling him/her to borrow materials from the Library.

Your name (please print): _____

Your Library Card #: _____

Relationship to child: _____

Your Signature: _____

Date: _____

THIS CHILD MAY ALSO BORROW ADULT COLLECTION MUSIC AND MOVIES AND USE THE INTERNET STATIONS.

Your Signature: _____

Date: _____

We are delighted to welcome your child to the Library!

Membership Regulations:

1. The child's legal name and complete address must be provided. Any changes to name or address must be reported promptly.
2. The parent/guardian who is taking responsibility for this child's card must be a member of the Oshawa Public Libraries in good standing.
3. A parent/guardian may give signed permission for the child to borrow music and video items from the adult collections and use the Internet stations. The Library provides materials on a broad range of subject matter for a diverse audience. **Parents/guardians are responsible for limiting or supervising their children's use of Library collections should they wish to do so.**
4. **Materials cannot be checked out unless the Library card is presented.** Cards are valid at all branches of the Oshawa Public Libraries.
5. **All items checked out on a child's Library card are the parent's/guardian's responsibility.** Library materials must be returned in the same condition as when borrowed. The replacement cost will be charged for materials which are lost or damaged while checked out on your card.
6. Please notify us immediately about lost or stolen cards. **Transactions made before we are notified remain the parent's/guardian's responsibility.**
7. Different types of Library materials may have different loan periods. As a courtesy the Library attempts to contact borrowers concerning overdue materials **but it is the borrower's responsibility to know when materials are due and to return them on time.** A fine will be charged for each day an item is kept past the due date. The Library employs a collection agency to recover items or their monetary value when materials are more than six weeks overdue.
8. A Library card expires immediately if the cardholder becomes ineligible for membership. Questions about Library policy should be directed to the CEO.

Please be aware of the following Policy to protect your child:

The Oshawa Public Libraries welcomes all children to the Library. The Library cannot assume responsibility for the safety and supervision of children left unattended on library premises.

OPL-102 Children in the Library Policy